

Minutes of the monthly meeting of Johnston Community Council held on 11th June 2018 in Johnston Institute.

Present: Cllrs Jones, Rowlands, Wilkins, Spilsbury (Chair), Warlow, F. James; Peter Horton (Clerk).

Apologies : C'Ilrs Jeffries, N. James (expecting to arrive late due to unavoidable work commitments), Pratt, Young, Philpott, Morgan

9303 – Declarations of known Interests

None.

9304 – Public Forum (ten minutes maximum)

Mr. Phil Hart addressed the meeting, enquiring about possible action to address the alleged non-greening up of the bunding at the Quarry. He mentioned that it had been seeded, and treated with slurry to promote growth, but said that none of this had worked. C'Ilr Rowlands undertook to raise the matter again with the Quarry officers.

Mrs. Spurling addressed the meeting to discuss the poor public lighting in Church Road. She mentioned that due to this, people were compelled to walk down the road in the pitch dark, whereas at the other end of the street the lights are left on for longer. C'Ilr Rowlands undertook to look into what could be done to improve the situation. Mrs. Spurling also mentioned problems with cars parked inconsiderately on Church Road, causing a problem for vehicles entering and leaving the Windsor. She mentioned that she thought there should be parking restrictions at this location. She also voiced concern about vehicles using the car park at The Windsor as a turning area. She asked if notices could be put up in The Institute to discourage this. C'Ilr Rowlands said this could be looked at, but that it was not really a problem that concerned The Institute, and was outside its control. He suggested asking the local Parking Wardens to look at the situation.

Jean Swann addressed the meeting, concerning the steps into The Institute. She felt that they could do with yellow strips to highlight the change in levels. C'Ilr Rowlands undertook to mention this at the next meeting of The Institute Committee.

Mr. John Davies addressed the meeting, concerning access to The Institute. He mentioned that someone had parked their car across the Institute entrance, and he could not get in. It was suggested that the Police would be unable to act in respect of these matters, if there were not yellow lines in place. Mr. Davies mentioned that there had been three accidents in the village due to this kind of issue in recent times, including due to pavement parking problems. Members noted that they had achieved installation of the bollards outside the Nisa shop, and were continually working to improve the situation.

Mr. Andrew Johnson addressed the meeting regarding inadequate lighting on the public footpath under the railway Bridge. C'Ilr Rowlands undertook to look into this matter.

9305 – Approval of minutes of 2018 A.G.M.

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'Ilr Rowlands, seconder C'Ilr F. James).

9306 – Approval of minutes of May 2018 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'Ilr Rowlands, seconder C'Ilr F. James).

**9307 – Discussion of Community matters with local Welsh Assembly Members
Paul Davies, A.M.**

Mr. Paul Davies briefly addressed the meeting, and proceeded to take questions from the floor on a number of local issues, including issues surrounding the narrow pavements in the Village, and road safety on Langford Road. It was quickly recognised that these issues could not be expeditiously dealt with in the Community Council meeting, and that this was not the appropriate forum for public discussions with the A.M., and it was left for members of the public to continue their discussions with the A.M. after the meeting, or at his own surgeries.

Discussion of matters arising from minutes of May 2018 monthly meeting

9308 – Damage to Christmas tree.

C’Ilr Rowlands reported that the matter was still ongoing, but that no further progress had been made or was anticipated. Members agreed to drop the matter after the next meeting if no further progress had been achieved.

9309 – Bus shelter / seat outside NISA Shop

C’Ilr Rowlands informed Members that he was due to have further discussions with officers of P.C.C. the following day. He thought it would be good to be accompanied by other Members, and invited anyone interested to accompany him.

9310- Close Field Skatepark

C’Ilr Rowlands reported that this matter was still ongoing, and would take some time to come to fruition.

9311 – Road and pavement problems.

C’Ilr Rowlands reported that this matter was on the agenda for discussion in the scheduled meeting with P.C.C. the following day.

9312 – Publicity for recently-acquired defibrillator provision

Still in hand with C’Ilr Pratt.

9313 – Boundary fenceline with Dawnus development

C’Ilr Rowlands informed Members that a site meeting with officers from the Planning Department regarding this matter was still to be arranged.

9314 – Excessive weed growth around Village.

C’Ilr Rowlands reported that this matter was on the agenda for discussion in the scheduled meeting with P.C.C. the following day.

9315 - Discussion of possible formal signage provision for businesses around railway bridge

C’Ilr Rowlands informed Members that the matter was in hand. Proper signage and permission for this would be required, and this was currently being worked on.

9316 - Discussion of responsibility for boundary fencing at Hayston View development

Currently in hand with C’Ilr Rowlands for discussion with planning officer in future site meeting.

9317 - Discussion of overhanging tree, Church Road

C'llr Rowlands reported that this matter was on the agenda for discussion in the scheduled meeting with P.C.C. the following day.

9318 - Bolton Hill Quarry fence

The Clerk had received a call from Quarry officers offering to cover 50% of the cost of a new boundary fence. Clerk to seek the views of the Members not present, and circulate this to all Members for a final consensus to be obtained. It was hoped that this approach would enable the matter to be satisfactorily concluded without undue delay.

9319 – Speed-activated signage, Langford Road

In hand with C'llr Rowlands to discuss with P.C.C. at scheduled meeting the following day.

9320 - Discussion of ways to promote community spirit via community events

Ongoing with C'llrs Jones and Philpott.

9321 - Walkway under railway bridge on cycle path

Members noted that there had been little or no substantive progress, although the affected area had been marked up. C'llr Rowlands to discuss with P.C.C. at site meeting the following day.

9322 – Fence, Cunnigar Lane

In hand with C'llr Rowlands to discuss with P.C.C. at forthcoming meeting.

9323 – Pavement parking, The Close

In hand with C'llr Rowlands to discuss with P.C.C. at meeting the following day.

9324 - Discussion of status of land behind Mike Howlin Motors

C'llr Rowlands informed Members that this matter was in hand with the solicitors.

9325 – Road problems, Langford Road

C'llr Rowlands informed Members that he had discussed the matter with the Police. The matter was also on the agenda for discussion at the meeting scheduled for the following day with P.C.C.

9326 - Discussion of Langford Road traffic-related issues

C'llr Rowlands mentioned that this matter would be raised at the meeting with P.C.C. the following day. Members briefly mentioned the matter to Paul Davies, A.M., as he was present at the meeting. He undertook to raise the matter with appropriate Authorities as well, in order to try and achieve some progress. The matter of a possible 20mph limit in the Village was raised as something that could possibly improve safety, but this was not discussed in any detail.

[Note – C'llr N. James entered the meeting at this point]

9327 - Discussion of possible improvements to Village war memorials in readiness for the forthcoming commemorations of the W.W.1 100th anniversary

Matter still in hand with C'Ilr N. James. C'Ilr Spilsbury suggested that it might be good to look at producing new hymn sheets for use in the service. C'Ilr Rowlands mentioned that there was a printer on hand who could undertake this work if necessary.

9328 – Planning application for discharge of condition 3 (Construction Method Statement) of planning permission 17/0968/PA (Demolition of school and erection of new bat house), Johnston CP School, Cranham Park, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3PU

C'Ilr Rowlands mentioned that this was on the agenda for his meeting scheduled with P.C.C. the following day, for discussion of the Health and Safety concerns surrounding the empty building and site security.

9329 - Discussion of Remuneration Panel Report 2018

It was mentioned that forms were available from the Clerk for any Members wishing to waive the new mandatory payment, and Members were reminded that this was a purely individual choice, for consideration by each Member.

9330 – Street lighting, Church Road

In hand with C'Ilr Rowlands for discussion at his scheduled meeting with P.C.C. the following day.

Planning

9331 - Applications

There were no applications for consideration this month.

9332 - Refusals of consent

17/1282/PA (Proposed garage. - Plot of land near, 15, Brookside Avenue, Johnston, Pembrokeshire, SA62 3PQ)

Correspondence

9333 – M.H.P.A. – Survey document – noted.

9334 - C.H.C. – Report on GP out of hours service – noted.

9335 - Mr. Greg Bishop – Complaint about C'Ilr Ken Rowlands – deferred for consideration in agenda item on Land opposite Johnston Institute.

9336 - O.V.W. – Report on 'Aging well in Wales' – noted.

9337 - O.V.W. – May 2018 News Bulletin – noted.

9338 - Paul Davies, A.M. – May 2018 newsletter – noted.

9339 - N.R.W. – May 2018 Natural Resources bulletin – noted.

9340 - P.C.C. – Byelaws on horsedrawn omnibus usage – noted.

9341 - Seafarers UK – Request to commemorate Merchant Navy Day, 3rd September 2018 – noted.

9342 - Trunk Road Agent – Acknowledgement of receipt of letter regarding bus shelter, St. Peter's Road – response awaited from W.G.

9343 - P.C.C. – Invitation to a Marketplace of alternative services for meals on wheels, to be held in County Hall, 4pm – 7pm, Thursday June 14th – noted.

Accounts

9344 - Payments

Clerk (Salary / monthly expenses, April – June 2018)	:	£1209-28
H.M.R.C. (P.A.Y.E. tax)	:	£ 157-14
D. Banfield (bus shelter cleaning)	:	£ 60-00

9345 - Consideration of charitable donations

Sunshine Club	:	£ 500-00
Johnston Chapel	:	£ 250
St Peters Church	:	£ 250
Milford Haven Junior Town Band	:	£ 250
Sandy Bear Bereavement Care	:	£ 75
Wales Air Ambulance	:	£ 75
Paul Sartori Foundation	:	£ 75
Teenage Cancer Trust	:	£ 75
Cruse Bereavement Care	:	£ 75

The above payments were approved by Members (proposer C’llr Rowlands, seconder C’llr F. James).

9346 - Arrangements for public viewing of community accounts

The Clerk informed Members that the public right to view the accounts would run from Monday 25th June 2018 for 20 working days. Following discussion with the Wales Audit Office, it was confirmed that the accounts would be made available to interested persons by mutually convenient arrangement in the committee room of the Village Institute. The question was raised by local resident Mr. Phil. Hart as to whether records could be made available to interested persons by email. The Clerk undertook to seek advice on this matter and inform Mr. Hart accordingly.

9347 - Discussion of Risk assessment actions required

It was confirmed by C’llr Rowlands that the matter of the bus shelter was on the agenda for discussion with P.C.C. at the meeting the following day.

9348 - Discussion of new data protection legislation

The Clerk had attended the meeting organised by P.C.C., and obtained some useful information. The Clerk had undertaken a review of personal data held by the Community Council, and the reasons for this. It was anticipated that privacy notices would be prepared, circulated and displayed during the next month. There was still uncertainty as to whether or not community councils would be required to appoint Data Protection Officers, and further guidance was awaited on this aspect. If this should become necessary, it was confirmed that P.C.C. had indicated that they could offer this service. Matter to be kept on the agenda for any necessary discussion as the requirements of the legislation as applicable to community councils became clearer in the coming months.

9349 - Approval of updated contract of employment for Clerk

The Chairman confirmed that the new contract to reflect the matters agreed in the May monthly meeting had now been signed. C’llr Rowlands expressed thanks to the Clerk for his approach to the matter. It was confirmed that the matter would be subject to review annually at the January meeting.

9350 - Discussion of arrangements for Johnston in Bloom 2018

It was agreed that this would be undertaken by C'lr F. James and Philpott, and also C'lr Spilsbury if necessary.

9351 - Any other business

There was no other business.

[NOTE – at this point the meeting went in camera, and members of the public were requested to leave the meeting]

9352 - Discussion of situation regarding land opposite Johnston Institute

C'lr Rowlands and N. James reported to Members on the Land Tribunal that had happened since the last meeting. It was mentioned that it could be up to six weeks before a decision was issued.

Members proceeded to discuss the complaint made by Mr. Bishop against C'lr Rowlands, concerning alleged use of an unredacted document at the Land Tribunal hearing [NOTE – C'lr N. James declared a personal but non-prejudicial interest in the discussion of this matter].

After discussion of the matter, and hearing the case made by C'lr Rowlands, a response to the complaint was agreed (proposer C'lr F. James, seconder C'lr Wilkins). Clerk to send letter to Mr. Bishop accordingly.

The meeting ended at 8-55pm.

Next scheduled meeting to be held on Monday 9th July 2018

Signed.....Chairman

Date.....