

Minutes of the monthly meeting of Johnston Community Council held on 14th December 2020 online, using the Zoom video-conferencing platform.

Present: Cllrs Wilkins, Young, Neil James, Jeffries, Philpott, Spilsbury; Peter Horton (Clerk);

Apologies : C’lIr Liz Warlow, Morgan, Pratt, Jones, Rowlands.

0519 – Declarations of known Interests

C’lIr Rowlands restated his personal and prejudicial interest in the ongoing matter concerning the land opposite the Johnston Institute.

NP – Sandy Bear

0520 – To receive the minutes from the 2020 A.G.M.

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’lIr Spilsbury, seconder C’lIr Jeffries).

0521 – To receive the minutes from the November 2020 monthly meeting

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C’lIr Neil James, seconder C’lIr Jeffries).

Matters arising

0522 – discussion of street-naming for new development off Cranham Park

Members had been informed that the process was now complete. The name chosen had been Old School Lane, chosen by Nia McMichael. It was understood that she had received a certificate of achievement and a prize at the school.

Clerk to send a letter to school congratulating all the children on the names submitted (proposer C’lIr Philpott, seconder C’lIr Wilkins).

0523 – Discussion of biodiversity-related issues

Nothing further at present. Matter in hand with C’lIr Rowlands.

0524 – Bus shelter / seat outside NISA Shop

Members were informed that P.C.C. had completed arrangements with the landowners, and secured funding for the bus shelter. They had stated that they hoped to get the bus shelter installed by the end of the financial year.

0525- Close Field Skatepark

The Clerk had been able to speak to Neil McCarthy regarding the CCTV scheme. Mr. McCarthy had undertaken to forward the information in his possession. Nothing had yet been received, however.

0526 - Discussion of purchase of WW1 commemorative memorial seat

Matter still in hand with C’lIr Spilsbury, who was awaiting drawings from the fabricators.

0527 - Discussion of action to discourage badger activity on sports field

Matter still in hand with C’lIr Pratt, who was due to speak further with Sean Tilling of P.C.C. to seek a quotation for altering the gates. C’lIr Neil James had been down there recently, and seen no evidence of any problem with badger activity. However, he had seen quite a few mole hills.

0528 - Discussion of Highway safety issues, Langford Road

Still in hand with C'Ilr Rowlands to liaise with P.C.C.

0529 - Discussion of possible request for yellow lines in Hall Court

In hand with C'Ilr Rowlands to speak with Darren Thomas of P.C.C.

0530 - Discussion of problems with lighting on footbridge, Langford Road

P.C.C. had said they would change the bulbs first, then consider if anything else was needed to improve the lighting. No timescale had been given for this work to be completed. Clerk to contact P.C.C. to ask for the bulb renewal to be prioritised on safety grounds.

0531 - Discussion of possible one-way system, Glebelands

A response had been received from P.C.C. asking for a petition / survey to be carried out by the Community Council to canvas local opinion. Matter to be deferred for further consideration in January.

0532 - Discussion of requirement to report on progress towards producing a plan to encourage biodiversity

Nothing further to report at present.

0533 - Discussion of Vine Field play equipment, etc.

C'Ilrs Philpott and Neil James had been in liaison with the Police regarding grant funding for a community garden. Funding of just over £2000 had been agreed subject to a Covid-19 contingency plan. The garden was planned to be created at the Vine Field. C'Ilr Philpott to liaise with P.S. Terri Harrison regarding the contingency plan.

The Clerk confirmed that P.C.C. had agreed to carry out an inspection of the playpark in Vine Field, and commence regular inspections from January.

0534 - Discussion of Community Land Trusts

Matter still on hold with C'Ilr Rowlands for possible discussion with the Biodiversity Implementation Officer during the planned site meeting yet to be arranged.

0535 - Discussion of link footpath between Hayston View and Church Road.

The Clerk had contacted the Road Adoptions Officer. He had confirmed that P.C.C. would not be responsible for the boundary fences. These would be the responsibility of either the adjacent landowners or the developer, depending on the legal agreement between the developer and landowners. C'Ilr Neil James was unhappy about this, anticipating that in a few years, the fence would deteriorate, and no-one would accept responsibility for it, leaving it for J.C.C. to sort out. The Clerk explained that it was a very different scenario from the fence at the rear of Moors Road, as there was no J.C.C. land involved. This meant that J.C.C. would never be called upon to accept responsibility for the fence.

0536 - Discussion of problems with illegal parking outside chip shop

Nothing further to report since the last meeting.

0537 - Discussion of hedges / fenceline behind Moors Road

Members were informed that the Dawnus administrators, Grant Thornton, had accepted responsibility for maintenance of the fence. They had advised that a repair and maintenance programme had been put in place.

0538 – Cycle path adjacent to Glebelands Field.

P.C.C. had indicated that they would clear the path edges in the Spring. C'llr Philpott was somewhat unhappy with the response from P.C.C. regarding this. It was also commented that a passer-by had had to remove the tree blocking the path, as P.C.C. had not attended to remove it in a timely manner.

0539 – Hedge / footpath along Church Road.

The Clerk confirmed that this had been reported again. It was not known if the path had been cleaned. C'llr Neil James to look at this, and send photo to Clerk for forwarding to P.C.C. if the work remained outstanding. Regarding the hedges, it was not thought that these had been cut back. However, as the growth had died back somewhat, this was not such a problem now.

0540 – Flowers displays.

With C'llr Fran. James for completion.

0541 – Village Institute.

C'llr Neil James informed Members that the Institute Committee hoped to re-open the Hall in January, subject to strict conditions and limitations. However, it was confirmed that J.C.C. meetings would need to continue online for the present.

0542 - Discussion of situation at Silverdale, including possible changes of use.

Clerk to forward to C'llr Philpott the link for the Community meeting scheduled for Wednesday afternoon. Clerk to also attend if possible. The Clerk confirmed that the possible change of use of part of the building to a shop, and associated extension, was under investigation by Planning Enforcement.

0543 - Signage at the end of Brickhurst Park.

Still in hand with C'llr Philpott to report to P.C.C. Streetcare.

0544 – Flower bed on verge near Mormon Church.

C'llr Neil James mentioned that a resident had laid some paving etc., and planted some trees on part of this area. It was noted, however, that this was not J.C.C. land. Decision to just monitor the situation with a view to reporting it to P.C.C. if it should become a problem. Until such time as this occurred, it was considered to be a matter for the resident himself, and for P.C.C. to intervene if they felt it necessary to do so.

0545 - Cars being parked near access to cycle path.

C'llr Spilsbury had sent some photos to Clerk showing the problem. These were shared with the other Members present. The land in question was thought possibly to belong to Network Rail, though this was not known for certain. Members were in agreement that there was a safety issue. Clerk to report the matter to P.C.C., and seek their advice.

Planning

0546 - Applications

20/0652/PA - Proposed extension to existing garage

Site Address: 16, Woodlands View, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3HF – No comments.

0547 - Decisions

20/0394/PA - Ground Floor extension giving new lounge

Site Address: 13, Bulford Road, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3EU

Correspondence

0548 - P.C.C. – Response to enquiry about progress on bus stop provision outside NISA shop – dealt with in 0524 above.

0549 - P.C.C. – response to enquiry about possible adoption of fencelines alongside link footpath between Church Road and Hayston View – dealt with in 0535 above.

0550 - P.C.C. – acknowledgement of enquiry about hedgerows alongside Church Road – dealt with in 0539 above.

0551 - W.G. – Consultation on governance in Principal Authorities – noted.

0552 - Grant Thornton, Manchester (Dawnus administrators) – Response to message sent about fenceline behind Moors Road – dealt with in 0537 above.

0553 - P.C.C. – Response regarding lighting on footbridge, Langford Road – dealt with in 0530 above.

0554 - Police – Invitation to attend online meeting about the Silverdale scheduled for Wednesday am – C'llr Philpott had been told that she could not attend after all due to confidentiality issues. It was understood that C'llr Rowlands would be in attendance. Members were very unimpressed with the Community Council being omitted from the discussions. Clerk to send letter to P.C.C. expressing concern over this (proposer Philpott, seconder C'llr Wilkins).

[NOTE – C'llr Spilsbury left the meeting at this point with apologies]

0555 - P.C.C. – Guidance for re-opening of community centres – noted.

0556 - O.V.W. – Consultation on flooding planning policies – noted.

0557 - Grant Thornton – Notification of conclusion of audit for 2019/20 – dealt with in 'Accounts' below.

0558 - P.C.C. – Information regarding street naming of new estate on site of old school – dealt with in 0522 above.

0559 - O.V.W. – Information on volunteering recovery grant scheme – noted.

0560 - P.C.C. – holding response re. drain covers alongside new Bulford Road – it was not known if this work had been done yet.

0561 - P.C.C. – message concerning potential development of field behind Johnston School – dealt with in agenda item below.

0562 - P.C.C. – Notification of new service level scheme for playground inspections – dealt with in insurance agenda item below.

0563 - P.C.C. Sean Tilling – message regarding cycle path works – dealt with in 0538 above.

0564 - Dyfed Powys Police and Crime Commissioner for Wales – Consultation on policing priorities – noted.

Accounts

0565 - Payments

David Banfield (bus shelter cleaning)	:	£ 60-00
Price and Kelway (interim invoice)	:	£2400-00
Clerk (salary and fixed expenses, October – December)	:	As per contract
Clerk (incidental expenses, June – November)	:	£ 138-11
H.M.R.C. (P.A.Y.E. tax for Clerk's salary)	:	As per contract
Zurich Municipal Insurance	:	£821-60
Janet Jeffries (Member allowance)	:	£150-00
Rob Pratt (Member allowance)	:	£150-00
Bryan Morgan (Member allowance)	:	£150-00
Liz Warlow (Member allowance)	:	£150-00
Fran. James (Member allowance)	:	£150-00
Ken Rowlands (Member allowance)	:	£150-00
Martyn Spilsbury (Member allowance)	:	£150-00

0566 – Charitable grant payments

Sunshine Club	:	£500
Johnston Chapel (for grass-cutting)	:	£300
St. Peter's Church (for grass-cutting)	:	£300
Milford Haven Junior Town Band	:	£100
Paul Sartori Foundation	:	£100
Wales Air Ambulance	:	£100
Cruse Bereavement Care	:	£100
Sandy Bear	:	£100
Get the boys a lift	:	£100
D.P.J. Foundation	:	£100

0567 - Audit of accounts, 2019/20

Members noted the notification of conclusion of audit for the 2019/20 accounts, with no matters arising. Members noted and accepted the report. The Clerk confirmed that he had placed the statutory conclusion of audit notice on the website.

The above items and payments were all approved by Members (proposer C'llr Neil James, seconder C'llr Wilkins).

[NOTE – C'llr Philpott declared a personal and prejudicial interest in the donation to Sandy Bear, as a charity trustee, and took no part in discussion on this donation].

0568 - Review of contracts for mole control and bus shelter cleaning

Clerk to ask David Banfield for his insurance details in connection with the bus shelter cleaning contract.

Clerk to ask mole contractor for his insurance details, and also to let us know what has been done over the last year. Request to be made for notification when he visits the sites on future occasions.

C'llr Neil James mentioned the need to get the area round the pond in Cunnigar Field cut. This had previously been done regularly, but not in recent times. Matter to be tabled for discussion as an agenda item in January. In the meantime, Clerk to try

and identify who the contractor was, and ask him to have a look with a view to re-commencing work on cutting a 1m wide path around the pond.

0569 - Discussion of arrangements for insurance

The Clerk had obtained some alternative quotations. However, once the £360 inspection fee included as part of the Zurich Municipal premium was discounted, they were the most competitive. Members were happy to renew with Zurich on a long-term arrangement, without the inspection regime.

It was confirmed that playground inspections were currently cared for by P.C.C. until April 2021. P.C.C. had also agreed to take on the Vine Field playground from January to March, and would carry out an initial inspection during the next week. Regarding the P.C.C. offer to carry out playground inspections from April 2021 on a rechargeable basis, Members were interested. However, they thought it would be good to have a database of approved contractors to carry out any necessary repairs. Clerk to contact P.C.C. to make this comment, and ask if this would be possible.

0570 - Any necessary discussion of L.D.P.

P.C.C. had advised that no input was needed from J.C.C. at this stage.

0571 - Discussion of request for dog bin provision, Hillcroft

Matter to be re-tabled for discussion in January.

0572 - Discussion of situation with car park opposite Village Institute

The Clerk had circulated notes summarising the outcome of the court hearing. Members were encouraged to park in the marked bays or on the road. Clerk to get a quotation from Stannp for a letter drop to the Community. Wording for this to be agreed in the January meeting. C'llr Neil James contact B.D.S. in Hubberston for a quotation for cross-hatching. Clerk to ask P.C.C. for a list of contractors to quote for this work. Clerk to ask Price and Kelway for a final invoice. Clerk to also chase up the paperwork concerning the formal Court order. This also to be forwarded to C'llr Neil James when available, for the attention of the Institute Committee.

0573 - Consideration of any necessary actions from asset risk assessment

No change – nothing to discuss. The works around the St. Peter's Road bus shelter were the only item of significance. Clerk to contact the company who were going to arrange a site meeting regarding this, to see when this was likely to happen.

0574 - Discussion of possible land development adjacent to Johnston School

Members were generally supportive, but felt that more information was needed. Clerk to respond to the letter received accordingly. C'llr Young undertook to speak to the Headmaster to try and obtain more information, and open a channel of communication. Matter to be tabled for discussion in January.

0575 - Any other Business

There was no other business in the meeting.

The meeting concluded at 9-10pm.

Next scheduled meeting – Monday 11th January 2021

Signed.....Chairman

Date.....

