

**Minutes of the monthly meeting of Johnston Community Council held on 11<sup>th</sup> July 2022 online, in the Johnston Institute, Church Road, Johnston, and also online using the Zoom video-conferencing platform.**

**Present: Cllrs Fran. James, Neil James, Nina Philpott, Janet Jeffries, Martyn Spilsbury, Tracey Young, Kaidan Alenko, Yvonne Lewellyn, Christine Wilkins; Peter Horton (Clerk);**

**Apologies : C'Ilr Louise Jones, Aled Thomas, Len Gale.**

**1340 – Declarations of known Interests**

None

**1341 – To receive the minutes from the June 2022 monthly meeting**

The minutes were accepted as an accurate record, and retained for signature by the Chairman following the meeting (proposer C'Ilr Fran James, seconder C'Ilr Janet Jeffries).

**Matters arising**

**1342 - Discussion of purchase of WW1 commemorative memorial seat**

Still in hand with C'Ilr Martyn Spilsbury.

**1343- Discussion of possible request for yellow lines in Hall Court**

The Clerk had chased up with P.C.C., but no information received to date regarding a timetable for completing the work. Clerk to chase this up again.

**1344 - Discussion of situation at Silverdale, including possible changes of use.**

No change in situation regarding submission of a planning application.

**1345 – Work needed on Glebelands Field and adjacent land.**

C'Ilr Neil James was awaiting contact from C'Ilr Aled Thomas regarding arranging a site meeting. The Clerk had not managed to get any further information / undertakings from Nathan Jones, and undertook to try again. The Clerk had contacted P.C.C. regarding the fly-tipping, and they had indicated they would ask someone to make contact regarding the matter. This had not happened to date. Clerk to follow this up. Clerk had requested a quotation for 'No fly-tipping' signage from the P.C.C. signs unit, and was awaiting a response to this. Clerk to ask C'Ilr Aled Thomas to contact C'Ilr Neil James to arrange the site meeting at Glebelands.

**1346 - Discussion of footpath provision between Bulford Road & roundabout.**

The Clerk had only received holding messages from the Welsh Government. Clerk to ask Paul Davies to look into the matter.

**1347 - Discussion of quotation for work on bus shelter, St. Peter's Road**

In hand with P.C.C., who had plans afoot to replace the bus shelter.

**1348 - Discussion of link footpath from Church Road to Hayston View**

No change, with footpath still closed. Clerk to ask P.C.C. to serve a formal notice to resolve the matter.

**1349 - Discussion of arrangements for future maintenance of defibrillators**

Matter of advertising presence of defibrillators via local press in hand with C'llr Aled Thomas. C'llr Nina Philpott confirmed that a poster had been placed on the Facebook page. Clerk to enquire with C'llr Aled Thomas about progress in the matter of contacting local press.

**1350 - Discussion of establishment of vexatious communication policy**

Matter still in hand with Clerk establishing necessary prerequisites for a scheme to be set up.

**1351 – rubble on bank alongside cycle path.**

The Clerk confirmed that he had written to the owner of Tonlin, and received a telephone call in response. Matter to be left in abeyance pending any further problems.

**1352 - Discussion of needed boundary repairs to Vine Field**

In hand with C'llr Aled Thomas to arrange site inspection with C'llr Neil James. The Clerk had heard nothing back from the landowners.

**1353 - Discussion of work needed on Close Field Playpark following recent playground inspection reports**

Preparations for execution of the contracted works were in hand with Playground Repairs Ltd., and due to commence shortly. Clerk to notify C'llr Nina Philpott when he was advised of an anticipated start date, in order to place a notice on the Facebook page of possible temporary closures of some equipment.

**1354 - Discussion of unsafe parking on St. Peter's Road**

Clerk to send letter of appreciation to the owners, as Members were reporting that the situation was much improved when vehicles were parked on the petrol station side of the entranceway (proposer C'llr Martyn Spilsbury, seconder C'llr Janet Jeffries).

**1355 – Bushes behind the Vine Road bus shelter.**

The Clerk had received a message from the W.G. indicating that they would add the area to their cutting schedule. C'llr Neil James mentioned a near-accident that he had witnessed that day, with a bus almost causing an accident due to sharp braking caused by the lack of visibility into the bus shelter. Clerk to contact the W.G. to ask for clearance around the bus shelter to be expedited.

**1356 - Discussion of arrangements for Johnston in Bloom competition**

In hand with C'llrs Fran. James and Nina Philpott.

**1357 - Discussion of needed alterations in Village Institute to enable multi-locational meetings to be held on an ongoing basis**

C'llr Neil James informed Members that work was now complete and functional. As the cost was not great, it was possible that the Village Institute Committee would agree to meet the cost incurred, as there was a knock-on benefit to other hall users.

### **1358 - Discussion of possible one-way system in Glebelands**

Clerk awaiting a substantive response from P.C.C.

### **1359 - Discussion of new Order of Service for Remembrance Day**

Matter to be tabled for discussion in September. In the meantime, C'llrs Neil James and Janet Jeffries hoped to arrange a meeting with the vicar to discuss arrangements.

### **Planning matters**

#### **1360 - Decisions**

**22/0067/PA** - Single storey rear extension and provision of ramp/path access  
Site Address: 24, The Close, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3QG.

### **Correspondence**

**1361** - P.C.C. – Response to message about traffic lights, main road – noted.

**1362** - Sovereign Play – Revised quotation for playpark – dealt with in agenda item below.

**1363** - Playground Repairs Ltd. – Routine and annual inspection reports – noted.

**1364** - Local resident – Complaint about parking issues in The Close – Members were content that the message had been dealt with and could now be left in abeyance.

### **Accounts (to include discussion of charitable donations for year)**

#### **1365 - Payments**

David Banfield (bus shelter cleaning) : £ 72-00

P.C.C. (flowers) : £283-60

The above payments were approved (proposer C'Ilr Neil James, seconder C'Ilr Nina Philpott).

#### **1366 - Charitable donations**

The following charitable donations were approved by Members :

Sunshine Club : £500

Johnston Chapel (for grass-cutting) : £300

St. Peter's Church (for grass-cutting) : £300

Milford Haven Junior Town Band : £100

Paul Sartori Foundation : £100

Wales Air Ambulance : £100

All Pembs Cruse : £100

Get the boys a lift : £100

D.P.J. Foundation : £100

Sandy Bear : £100

Pembs Y.F.C. : £100

(Proposer C'Ilr Neil James, seconder C'Ilr Martyn Spilsbury).

[Note : C'Ilr Nina Philpott declared a personal and prejudicial interest in the discussion on a possible donation to Sandy Bear, as a trustee of the charity, and left the room during discussion and voting on the donation].

#### **1367 - Quarterly budget review**

A copy of the latest quarterly budget review had been circulated to Members, who were content with the state of the finances, and had no queries to raise.

### **1368 - Discussion of I.R.P. determinations for allowances for current year**

The following determinations were made on optional allowances by Members, based on the I.R.P. 2022 report :

<b>Determination 45 (senior allowance)</b>	:	not approved
<b>Determination 46 (travel costs)</b> where claimed	:	Right reserved to pay
<b>Determination 47 (overnight stay costs)</b> where claimed	:	Right reserved to pay
<b>Determination 48 (financial loss compensation)</b> where claimed	:	Right reserved to pay
<b>Determination 49 (attendance allowance)</b>	:	Not approved
<b>Determination 50 (civic head payment)</b> deemed appropriate	:	Right reserved to pay if
<b>Determination 51 (deputy Chair payment)</b> deemed appropriate	:	Right reserved to pay if

(Proposer C’Ilr Fran James, seconder C’Ilr Janet Jeffries).

### **1369 - Discussion of biodiversity / plans for open areas of land behind Glebelands**

C’Ilr Neil James informed Members that he had done as much as possible in working through documents and plans to try and form a plan of the area. The Clerk undertook to check through documents from the time the land was acquired, to see if any useful additional information could be obtained from these, and pass this to C’Ilr Neil James. C’Ilr Tracey Young to arrange for some footage of the area to be taken.

### **1370 - Discussion of work on Close Field towards eventual CCTV installation**

In hand with C’Ilr Aled Thomas to discuss with P.C.C.

### **1371 - Discussion of arrangements to commence grant project for Vine Field, including consideration of revised quotation from Sovereign Play**

The Clerk had discussed with Sovereign Play, who had seen the need to increase their quotation due to the passage of time. C’Ilr Martyn Spilsbury had also been in discussion with them, resulting in a further revised quotation. Members voted to go with the revised quotation, though noting the need to add metal legs onto the swings, at an anticipated cost of £34000. Clerk to approach them on this basis, provisional on confirmation of the final quotation at this amount (proposer C’Ilr Nina Philpott, seconder C’Ilr Neil James).

### **1372 - Discussion of progress towards possible replacement of wooden pavilion**

Matter in hand with C’Ilr Aled Thomas researching possible grant opportunities for funding detailed design work. C’Ilr Tracey Young undertook to chase up the company that had provided their steel-framed building, in connection with an estimate for providing a building at Glebelands.

### **1373 - Discussion of arrangements for siting of ‘Stop and Chat’ bench**

Members agreed to arrange for the siting of the bench close to the location of the work planned for the corner of the field, but only once the work had been completed.

**1374 - Discussion of completion schedule and allocation protocol for houses in Cranham Park**

Members noted the public drop-in session planned by P.C.C. later that week in the school. Some Members indicated their intention to attend.

**1375 - Discussion of arrangements to recognise service of recently-retired members**

C'llr Fran James had spoken to Bryan Morgan and members of his family. They would be delighted and appreciative of some form of gesture to recognise his years of service as a council Member, which had been 65 years. Clerk to confirm Bryan's full name for C'llr Neil James to arrange a 'Freedom of Johnston' plaque.

C'llr Neil James had spoken to Ken Rowlands, but not come to any definite conclusion on what would be appropriate for him. C'llr Neil James to speak with Ken Rowlands again regarding this. Finding something suitable for Liz Warlow was thought to be likely to be more straightforward, such as a bouquet of flowers or similar.

Matter to be placed on September agenda for further discussion. In the meantime, Members tentatively agreed to arrange a meal for outgoing Members for the weekend of September 30<sup>th</sup> /October 1<sup>st</sup>.

**Any other business**

**1376 – Skatepark.** C'llr Kaidan Alenko mentioned a recent accident in the skatepark. Matter of any further measures that could be put in place to be placed on agenda for discussion in September. Clerk to make some enquiries about signage, etc.

**1377 – Land at Vine Field.** C'llr Kaidan Alenko raised the possibility of claiming adverse possession of the area of land discussed earlier. Members felt that the time when there was possibly some movement on developing the land might be the time for addressing that matter.

**1378 – Church Road.** C'llr Fran James reported verges and hedgerows overgrowing across the pavements and carriageway along Church Road. Clerk to report to P.C.C. on H&S grounds.

**1379 – Caravan on land at The Close.** Members reported that a caravan had been parked on land at The Close. Members to monitor in case it should be left there for any length of time.

The meeting ended at 8-35pm. Next scheduled meeting – Monday 12<sup>th</sup> September 2022.

Signed.....Chairman

Date.....